

Highgate on the Lake

Board Meeting Minutes

10 November 2013 7:30 pm

Present at the meeting: Dave Levstek, Jeremy Jungman, Josh Mulder, Abubaker Elteriefi, Maurice Stebila, Phil Wilson

Parks/Commons

There have been recent inquiries about the observed usage of the fire pit and fire pit area. As a reminder, any burning on personal property or commons area is subject to Wixom City fire code. See below reference from the City of Wixom website. <http://www.cityofwixom.com/FAQ.aspx?QID=77>

What can I legally burn and when can I burn it?

The City of Wixom's Adopted Fire Code does allow for recreational fires. A recreational fire is the burning of dry, seasoned firewood for pleasure, religious, ceremonial, cooking or similar purposes.

- A recreational fire may be allowed on detached residential properties at any time during the year between the hours of 8:00 am and midnight.
- A recreational fire shall not exceed three (3) feet in diameter, or two (2) feet in height.
- Fuel for a recreational fire shall consist of dry seasoned firewood and may be ignited with a small quantity of paper.
- A recreational fire must be a minimum of fifty (50) feet from any structure and a minimum of twenty-five (25) feet from any property line.
- Recreational fires in approved containers may be a minimum of fifteen (15) feet from a structure.
- The fire must be attended at all times with adequate fire control measures on hand, a portable fire extinguisher or garden hose shall be available for immediate utilization.

Any questions regarding these guidelines or the Fire Code can be directed to the Fire Prevention Division at (248) 624-1055 or send email to Lt. B. Geistler - bgeistler@wixomgov.org .

Any activity in variance of this city code including, but not limited to, burning brush and tree trimmings requires advance authorization from the city. In no circumstance is it appropriate to deposit and leave tree trimmings, leaves, or other personal property refuse in the commons areas for others to take care of.

Volleyball net – we will evaluate condition of net when removing this Fall and determine need for repair/replacement.

Possible picnic table replacement was discussed. No budget allocation for 2014 planned, but board agreed to keep an eye out for options to replace.

We need to keep up better with the weeds in the commons playground area, specifically the sanded area. In the coming year we will look to communicate a scheduled opportunity to help with this including and in addition to scheduled Spring/Fall cleanups.

Association Dues

Jeremy presented options for next steps regarding dues delinquency. For the house which is 10 years behind, the board will place provision in the 2014 budget to take the next steps including title fact finding. Reference Oct. 13, 2013 board minutes for notes/status on the other two houses.

Budget

Jeremy presented proposed 2014 Budget and it was approved with the following items of note:

- Legal fees line item will increase due to anticipated legal fees associated with association dues delinquency on Lot #2.
- Parks maintenance line item includes an estimate for replacement of park bench, beach deck refinish and sand for the beach.
- Capital improvement line item includes an allocation of funds for completing the remaining sidewalk replacement. Quote obtained. Barring unforeseen priorities, combined 2014 and 2015 allocation should allow for completion in 2015 time frame.
- Outreach line item is set to zero for 2014.
- Dues will be kept at \$175 per lot for 2014.

The meeting was adjourned just before 9:00pm. Next meeting will be January 12, 2014, 7:30pm at 1313 Chantclair Circle. Published minutes will be available on the Highgate on the Lake website upon board approval.

Respectfully submitted,

Phil Wilson