

Highgate on the Lake
Association Board Meeting Minutes
Jan. 11th, 2015 7:30 pm at 1576 Gramercy Ct.

Present at the meeting: Eric Madison, Jake MacDermott, Phil Wilson, John Pavelko, Mike Boyagian
Meeting called to order 7:35pm.

Meeting Minutes approval

Motion made by P. Wilson to approve Nov. 16, 2014 board meeting minutes. Motion seconded by J. Pavelko. Motion carried with none opposed. Minutes will be published on website.

Homeowner survey proposal

A proposed 'online' survey was sent by Eric to board members the week before the Jan. 11th board meeting containing content discussed in Nov. 2014 board meeting. Survey feedback was positive. Survey content finalized in the meeting for distribution to homeowners.

Request for homeowners to participate in the survey along with QR code and web address for access will be included in the annual dues notice mailing planned for February 2015. E. Madison and M. Boyagian will work together to post the explanation and request for survey participation on the association Facebook page as well.

Annual Homeowner Dues

Motion was made by J. Pavelko to maintain the annual dues for 2015 at the same level as 2014. Motion seconded by P. Wilson. No objections. Motion carried. Dues notices will be assembled for mailing at February 2015 board meeting. To promote participation in the survey and clean up/annual meeting events, a 'Save the Date' and Survey participation request flyer will be included in the annual dues mailing. M. Boyagian will create the flyer.

Save the Date!

Date options for Spring and Fall clean up and 2015 annual meeting were discussed. Based on known schedule conflicts the following dates were selected for 2015.

Spring Clean Up – May 2nd Annual Meeting – Sept. 12th Fall Clean Up – Oct. 10th

Title Company request

Email was received by J. Pavelko from Roger Niewolak from a title company regarding homeowner association document needed for 1546 Waters Edge. Board leadership will provide needed response.

Meeting adjournment

Motion made by J. Pavelko to adjourn meeting. P. Wilson seconded. No objections. Meeting adjourned at 8:40 pm. The next meeting will be held at 1576 Gramercy Ct. on Feb. 8, 2015 at 7:30pm.

Respectfully submitted,

Phil Wilson