

Minutes
Highgate On the Lake
Board of Directors
Time: 7:00pm **Location: Jessica Michiacki,**

The meeting is a regular monthly meeting. Scott Roteman called the meeting to order.

Members Present:

President - Scott Roteman (2023)
Vice President - Dawn Conn (2023)
Secretary John Pavelko (2023)
Website - Claudia Beaudoin (2023)
Parks and Recreation - James Rowley (2022)
Treasurer - Colin R Filthaut (2022)
Beach - Brooks Tomlinson (2021)
Social – Jessica Michniacki, (2022)

Reports:

MOTION to adopted the Agenda as distributed by Scott **APPROVED BY CONSENSUS**

-City/Governmental Information Update

- Our information has been updated with the State and City by Scott.
- Renew of non profit for \$20 with the state paid for by Scott. **MOTION** to reimburse Scott \$20 **APPROVED BY CONSENSUS**

-Rough Pavement Update

- Areas of concern are not covered by the warranty due to cars dripping oil and a gauge of some sort.

-Painted Lines Update

- City contacted too late to get the contractor to paint the lines. We will research the cost for the 2021 Budget.

-Front Entrance Update

- Progress has been made to refresh the signs and install new plants.
- **MOTION** to authorize an additional \$213.54 to be paid to Teresa K **APPROVED**
- **MOTION** to authorize an additional \$244.50 from capital improvements to be paid to Annual Landscaping **APPROVED**
- Jeff will research the functionality of solar light for the front entrances.
- We are still exploring costs for street signs.

-Fall Clean Up Plan

- Oct 17, Jeff has arranged for 2 containers that will be stationed at the entrance to the beach.
- We will blow torch the weeds and then roto till the beach sand
- To Be Done list will be prepared before the event.
 - Dig out firepit
 - Prune new trees
 - Pick up fallen branches
 - Boat launch
 - Clean underneath the docks
 - Stumps need to be ground, members will be contacted, Jeff will talk to Urban Lakes Tree Care about the feasibility.

-2021 budget

- High level discussion to get an idea what everyone would like to budget and accomplish in 2021

Vice President Items:

Will make sure that everyone is storing information relevant to their area of responsibility

Secretary Items:

- **MOTION** to approve the board meeting minutes from annual meeting **APPROVED**
- **MOTION** to approve the of meeting minutes of September 13, 2020 at the Fire Pit **APPROVED**
- Until there are complaints we will not take action on Commercial vehicles parked overnight in the driveway.

Treasury Items:

Five houses still have outstanding balances. Two letters have been sent to the members. Scott will file a lien on Lot 13. Lot 49, Lot 87 and Lot 6 are still past due on 2020

Parks Items:

-Stump Grinding Plan

- Urban Tree Care still needs to grind stump located in the COMMON AREA. Jeff will make the arrangements

Beach Items:

- Brooks will be researching the cost of redoing the sign and a deterrent for the swans and geese.

- The boat launch is overgrown.

Website Items:

- Complaints have been made about the posting of personal information. We have attempted to take this concern into consideration.
- We will research looking into a digital directory that is posted online. DirectorySpot.Net

Social Items:

- Haunted Trail – October 24, 6:30pm – 8:00pm (Please clean up after your pet animal)
- Fall movie in the park (Canceled)
- Halloween Parade (Causal parade in park in afternoon)

Next Meeting:

- The next meeting with be a virtual meeting November 11, 2020 @7:00pm
- We will hold a demo November 4.
- Scot will send out details

MOTION to adjourn. **APPROVED BY CONSENSUS**

Respectfully Submitted
John H. Pavelko