

Highgate on the Lake
Association Board Meeting Minutes
June 14th, 2015 7:30 pm at 1576 Gramercy Ct.

Present at the meeting: Eric Madison, Jake McDermott, Phil Wilson, Jeremy Jungman, Abu Elteriefi
Meeting called to order 7:42pm.

Budget and Financial status

FY2014/15 budget review initiated by E. Madison and J. Jungman. Board reviewed each line item within the budget for the current fiscal year and adjustments were made as necessary for planned spending within the budget year. Motion made by J. Jungman to approve updated 2014/15 FY budget. Motion seconded by P. Wilson. None opposed – motion carried. 2014/15 FY budget approved will be distributed to board members with meeting minutes from this June 2015 meeting.

Commons area lawn care

Quote from Temple landscaping received by E. Madison in May 2015 and distributed to board via email for review prior to June board meeting. Motion by J. Jungman to pay 2015 quote submitted by Temple Landscaping. Motion seconded by Abu E. None opposed. Motion carried. E. Madison will pay bill as quoted. As a matter of staying current on bidding process for commons area lawn care, a motion was made by J. McDermott to obtain 2 separate quotes for 2016 commons area lawn care. One of these requests for quote will be made to Temple Landscaping. Motion seconded by E. Madison. No objections – motion passed. Abu E. will talk to Dean Temple to explain the process and request the 2016 quote. Abu E. will also request a quote for 2016 from another potential source.

Homeowner survey proposal

Initial homeowner electronic survey results available. E. Madison will distribute to board members a pdf summary report of initial results. Review of results and determining next steps will be held in future meeting.

Commons area tree proposal

Based on board discussions in previous meetings about commons area tree strategies, J. McDermott initiated a discussion regarding a tree replacement capital improvement proposal for the commons area facing Loon Lake Rd. Motion made by J. Jungman to add this topic and review of the initial proposal to the August 2015 board agenda. Motion seconded by J. McDermott. No objections – motion carried.

Annual Homeowner Dues

E. Madison reported that 12 homeowners have not yet paid 2015 annual dues. Late fees were added on May 1st, 2015.

Beach maintenance

Per beach maintenance budget, J. McDermott will order new sand for the beach. Date and time for sand delivery is not yet established.

Summer party

Motion made by J. Jungman to hold 2015 HOTL summer party at 5:00pm, Aug. 15th in the park. Motion seconded by P. Wilson. No objections – motion carried.

Meeting adjournment

Motion made by P. Wilson to adjourn meeting. J. Jungman seconded. No objections. Meeting adjourned approx. 8:45 pm. There will be no July meeting. The next meeting will be held at 1576 Gramercy Ct. on Aug. 9, 2015 at 7:30pm. Meeting time and location to be posted to website.

Respectfully submitted,

Phil Wilson